



## City of Covington

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### HUMAN SERVICES COMMISSION MINUTES

**March 8, 2012 - 6:30 p.m.**

Council Chambers

#### **CALL TO ORDER**

Vice-Chair Fran McGregor-Hollums called the March 8, 2012 meeting of the Human Services Commission to order at 6:34 p.m.

#### **MEMBERS PRESENT**

Leslie Hamada, Colleen Holmes, Fran McGregor-Hollums, Aunna Moriarty and Sue Ray

#### **MEMBERS ABSENT**

Haris Ahmad and Saqib Ahmad were excused.

#### **CITY STAFF PRESENT**

Victoria Throm, Personnel & Human Services Analyst  
Noreen Beaufrere, Personnel Manager

#### **PLEDGE OF ALLEGIANCE**

Vice-Chair McGregor-Hollums led the Pledge of Allegiance.

#### **APPROVAL OF CONSENT AGENDA**

Staff requested that Item 2. *Review of Human Services Master Plan* be tabled to the April meeting.

**CM HOLMES MOVED AND CM HAMADA SECONDED TO APPROVE THE AGENDA AS AMENDED AND THE MINUTES FROM FEBRUARY 9, 2012. VOTE: 5-0. MOTION CARRIED.**

#### **GUEST SPEAKERS:**

**Executive Director David de la Fuente and Dee Klem, Elementary Mentoring Program Coordinator from Communities in Schools of Kent.**

David described the mission and purpose of Communities in Schools, which has been the number one drop-out prevention program in the nation. CIS of Kent has shown even better outcomes than the national average. 98% of students mentored stay in school. Along with the Executive Director and Dee's position, they currently have 2 FTE site coordinators and 1 volunteer development coordinator.

Students are identified by 2<sup>nd</sup> or 3<sup>rd</sup> grade. Those chosen are matched with a mentor who comes to school one-hour a week during lunch and recess. They prefer that a mentor stay with their student as many years as possible. CIS has a program in Covington Elementary School with 6 adult mentors and at Kentlake there is 1 mentor. They are always recruiting mentors and asked the Commission to give them any recommendations to promote the program. Victoria suggested an article in the Covington Update for July.

**OLD BUSINESS:**

*Item 1. Review 4<sup>th</sup> Quarter Human Service Outcome Reports*

The commission reviewed the final outcome report for the Capacity Building Project.

*Item 2. Review Human Services Master Plan*

Tabled until the April meeting.

**NEW BUSINESS:**

*Item 3. Preview Funding Cycle Process for 2013-14*

Victoria conducted a quick review of the application, highlighting new changes. Those changes include a drop-down menu for choosing an outcome; the application has the ability to self-fill data from the budget sheet into other parts of the application; the commission members will be given a password to access the applications and they may also use the on-line rating score sheet. The Funder's Workshop for all non-profits will be held on March 15<sup>th</sup> at Carco Theatre in Renton. This will include training of the new application.

*Item 4. Farewell to Outgoing Commissioner*

The commissioners and staff presented a cake to student commissioner Aunna Moriarty and thanked her for her service on the commission. She will be missed by everyone as she moves on to the running-start program.

**COMMENTS**

With no further business, Vice-Chair McGregor adjourned the meeting at 8:30 p.m.

Submitted by:



Victoria Throm  
Personnel & Human Services Analyst